

Moses Lake Irrigation and Rehabilitation District



Draft Meeting Agenda
932 E. Wheeler Rd. Board Room
Moses Lake, WA 98837
Tuesday, February 10, 2026
5:30 PM – 6:30 PM

To join the video meeting, click this link: <https://meet.google.com/iwd-wfgx-inu>
Otherwise, to join by phone, dial +1 336-914-1107 and enter this PIN: 256 504 225#
To view more phone numbers, click this link: <https://tel.meet/iwd-wfgx-inu?hs=5>

BOARD OF DIRECTORS

Richard Teals, President
Joe Ketterer, Vice President
Kris Dexter
Chuck Perry
Fred Meise

EXECUTIVE GENERAL MANAGER

Sam Castro

LEGAL COUNSEL

Brian Iller

1. Call to Order, Roll Call, for the record “Announcement,” Pledge of Allegiance
 - a. Identification of persons wanting to discuss agenda items
 - b. Identification of persons wanting to discuss non-agenda items
2. APPROVAL OF AGENDA
3. APPROVAL OF CONSENT AGENDA
 - a. Meeting Minutes from 01/13/26 Regular Board Meeting and the 01/13/26 Pubic Hearing
 - b. Approval of Bills/Checks and Vouchers: Check numbers (19845 through 19867) and Voucher #1000293, Rehabilitation totaling \$104,444.78, and Voucher #1000293, Irrigation totaling \$16,534.79 audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been made available to the Board
4. PUBLIC COMMENTS – (non-agenda items)
5. PRESENTATIONS/SCHEDULED GUESTS
6. STAFF REPORTS
7. EXECUTIVE SESSION - Possible action may occur after the Executive Session in the open public session on items discussed in the Executive Session
8. ACTION ITEMS
9. RESOLUTIONS –
 - a. Resolution 2026-002 Approving Small Purchase Roster Process For Purchases
10. DISCUSSION ITEMS
11. WORKSHOP/DIRECTOR QUESTIONS and/or COMMENTS
12. OTHER BUSINESS/GOOD OF THE ORDER
13. MOTION TO ADJOURN

CALL TO ORDER

At 5:36 PM, President Teals called the January 13, 2026, Regular Board Meeting of the Moses Lake Irrigation and Rehabilitation District to order. The record shows that President Teals, Vice President Ketterer, Director Dexter, Director Perry, and Executive General Manager Sam Castro were present. Fred Meise, newly nominated Board of Director and Legal Counsel Brian Iller attended via teleconference. The record shows the Pledge of Allegiance was recited. The record indicates that this meeting was recorded.

APPROVAL OF THE AGENDA

President Teals called on the board members to approve the agenda. Vice President Ketterer made a motion to approve the agenda. Director Dexter seconded the motion. The motion carried unanimously.

OATH OF OFFICE

Executive General Manager Sam Castro administered the Oath of Office for Director Board positions to Mr. Richard Teals and Mr. Fred Meise.

ELECTION OF BOARD OFFICERS

President Teals called on the board members for nominations for the 2026 MLIRD Board President.

Director Perry nominated President Teals for President of the MLIRD Board for 2026. Vice President Ketterer seconded the nomination. President Teals called for the vote and the motion carried unanimously. President Richard Teals was elected President of the MLIRD Board for 2026.

President Teals called on the board members for nominations for the 2026 MLIRD Board Vice President.

Director Dexter nominated Vice President Ketterer for Vice President of the MLIRD Board for 2026. Director Perry seconded the nomination. President Teals called for the vote and the motion carried unanimously. Vice President Joe Ketterer was elected Vice President of the MLIRD Board for 2026.

APPROVAL OF CONSENT AGENDA

President Teals called on the board members to approve the consent agenda. The consent agenda consisted of the meeting minutes from the 12/09/25 Regular Board Meeting, Bills/Checks (#19808 - #19844), and Rehabilitation Voucher #1000292 totaling \$158,470.79 and Irrigation Voucher #1000292 totaling \$23,393.98. Vice President Ketterer made a motion to approve the consent agenda. Director Perry seconded the motion. The motion carried unanimously.

PUBLIC COMMENTS

Lloyd Petersen, MLIRD ratepayer, stated that recently there was a barricade put up at the Moses Lake North Dam boat launch and he is requesting the barricade to be removed as he believes there is no negative impact to the area if it is continued to be used as a boat launch. President Teals stated that several years ago, the Moses Lake North Dam was replaced for millions of dollars and after years the area downstream continued to be used as a boat launch creating flaws for the Moses Lake North Dam. He added that a barricade was placed to stop the use of the boat launch and protect the

integrity of the dam. Director Dexter also mentioned that the rip rap that protects the dam needs to be stable and the Board does not want to risk the chance of any erosion. Director Dexter also mentioned there is a primitive boat launch that is not far that allows access to the downstream portion of the dam. Executive General Manager showed a short presentation explaining the reasoning behind the restoration of the Moses Lake North Dam. Lloyd Petersen also voiced his opinion for the Board to reconsider surplus and selling the harvesters.

PRESENTATIONS

EutroPHIX – Ryan Van Goethem, CLM

Ryan Van Goethem gave an informative presentation on the progress of the phosphorus mitigation project on Moses Lake that has taken place in 2024 and 2025.

MLIRD BOARD REPORT

Executive General Manager Sam Castro gave a brief update on the monthly business of the District.

ADJOURNMENT

Director Dexter made a motion to adjourn the meeting. Director Perry seconded the motion. The motion carried unanimously. The meeting was adjourned at 6:59 PM.

Richard Teals, President

Joe Ketterer, Vice President

Kris Dexter, Director

Chuck Perry, Director

Fred Meise, Director

By: _____
Secretary of the Board of Directors
Sam Castro, C.P.O.

Moses Lake Irrigation and Rehabilitation District
Regular Board Meeting – Public Hearing
January 13, 2026

PUBLIC HEARING

At 5:30 PM, President Teals opened the public hearing. Executive General Manager Sam Castro read out loud Resolution 2026-001 Approving Petitions To Change District Boundaries To Include Lands Described in the Petitions for Parcel #314838000. President Teals called for the Board to make a motion. Director Perry made a motion to approve Resolution 2026-001. Director Dexter seconded the motion. The motion carried unanimously.

Vice President Ketterer made a motion to close the public hearing. Director Dexter seconded the motion. The motion carried unanimously.

Richard Teals, President

Joe Ketterer, Vice President

Kris Dexter, Director

Chuck Perry, Director

Fred Meise, Director

By: _____
Secretary of the Board of Directors
Sam Castro, C.P.O.

February 10, 2026 Check Register

| Number | Payee | Account | Splits | Payment | Deposit |
|---------|---|---|-------------|-------------|--------------|
| 19845 | Verizon | -split- | | \$220.32 | |
| | | 104201 · Communications | -\$187.27 | | |
| | | 104201 · Communications | -\$33.05 | | |
| 19846 | Grant County Public Utility District | -split- | | \$140.20 | |
| | | 104700 · Utilities | -\$119.17 | | |
| | | 104700 · Utilities | -\$21.03 | | |
| 19847 | Neal Welbourne | -split- | | \$9,000.00 | |
| | | 104199 · Professional Services | -\$7,650.00 | | |
| | | 104199 · Professional Services | -\$1,350.00 | | |
| 19848 | Columbia Basin Herald | -split- | | \$418.84 | |
| | | 104400 · Advertising | -\$356.01 | | |
| | | 104400 · Advertising | -\$62.83 | | |
| 19849 | Tetra Tech, Inc. | -split- | | \$10,723.37 | |
| | | 104199 · Professional Services | -\$9,114.86 | | |
| | | 104199 · Professional Services | -\$1,608.51 | | |
| DEPOSIT | DEPOSIT | 100003 · County General Fund | | | \$181,864.77 |
| 19850 | J.R. Newhouse & Company PLLP | -split- | | \$276.00 | |
| | | 104101 · Accounting & Auditing Services | -\$234.60 | | |
| | | 104101 · Accounting & Auditing Services | -\$41.40 | | |
| 19851 | Grant County Public Utility District | -split- | | \$1,206.33 | |
| | | 104700 · Utilities | -\$806.38 | | |
| | | 104700 · Utilities | -\$142.30 | | |
| | | 104802 · Connelly Park Operations 87.84 | -\$219.00 | | |
| | | 104802 · Connelly Park Operations 87.84 | -\$38.65 | | |
| 19852 | Brian Murray | -split- | | \$137.00 | |
| | | 104311 · Employee Training & Testing | -\$116.45 | | |
| | | 104311 · Employee Training & Testing | -\$20.55 | | |
| 19853 | Sam Castro | -split- | | \$7,160.00 | |
| | | 101000 · Employee Compensation | -\$6,086.00 | | |
| | | 101000 · Employee Compensation | -\$1,074.00 | | |
| 19854 | WA State Department of Retirement Systems | -split- | | \$4,590.10 | |
| 19855 | Eugene B. Welch | -split- | | \$4,950.00 | |
| | Professional Services | 104199 · Professional Services | -\$4,207.50 | | |
| | Professional Services | 104199 · Professional Services | -\$742.50 | | |
| 19856 | Purchase Power | -split- | | \$100.00 | |
| | | 104203 · Postage | -\$85.00 | | |

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|-------|------------------------------|---|-------------|------------|
| | | 104203 · Postage | -\$15.00 | |
| 19857 | Pitney Bowes | -split- | | \$107.42 |
| | | 103101 · Office Supplies | -\$91.31 | |
| | | 103101 · Office Supplies | -\$16.11 | |
| 19858 | Columbia Basin Herald | -split- | | \$433.66 |
| | Advertising | 104400 · Advertising | -\$368.61 | |
| | Advertising | 104400 · Advertising | -\$65.05 | |
| 19859 | Local Tel Communications | -split- | | \$124.34 |
| | | 104201 · Communications | -\$105.69 | |
| | | 104201 · Communications | -\$18.65 | |
| 19860 | Acrisure West Insurance, LLC | -split- | | \$2,000.00 |
| | | 104600 · Insurance & Bonding | -\$1,700.00 | |
| | | 104600 · Insurance & Bonding | -\$300.00 | |
| 19861 | WSWRA | -split- | | \$1,667.70 |
| | | 104902 · Dues/Subscriptions/Membership | -\$1,417.54 | |
| | | 104902 · Dues/Subscriptions/Membership | -\$250.16 | |
| 19862 | ALSCO, Inc. | -split- | | \$281.29 |
| | | 104810 · Office R&M | -\$239.10 | |
| | | 104810 · Office R&M | -\$42.19 | |
| 19863 | Ziggy's | -split- | | \$231.47 |
| | | 104802 · Connelly Park Operations 87.84 | -\$196.75 | |
| | | 104802 · Connelly Park Operations 87.84 | -\$34.72 | |
| 19864 | CHS Inc. | -split- | | \$391.75 |
| | | 103112 · Fuel | -\$56.87 | |
| | | 103112 · Fuel | -\$10.04 | |
| | | 103112 · Fuel | -\$153.72 | |
| | | 103112 · Fuel | -\$27.13 | |
| | | 103200 · Heavy Equipment Fuel | -\$122.39 | |
| | | 103200 · Heavy Equipment Fuel | -\$21.60 | |
| 19865 | Washington Trust Bank | -split- | | \$2,395.21 |
| | | 104201 · Communications | -\$201.42 | |
| | | 104201 · Communications | -\$35.55 | |
| | | 103101 · Office Supplies | -\$123.96 | |
| | | 103101 · Office Supplies | -\$21.87 | |
| | | 104203 · Postage | -\$8.91 | |
| | | 104203 · Postage | -\$1.57 | |
| | | 104810 · Office R&M | -\$699.49 | |
| | | 104810 · Office R&M | -\$123.44 | |
| | | 103122 · Vehicle R & M | -\$36.88 | |

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|-------|-----------------------|---|-------------|-------------|--------------|
| | | 103122 · Vehicle R & M | -\$6.51 | | |
| | | 104902 · Dues/Subscriptions/Membership | -\$13.82 | | |
| | | 104902 · Dues/Subscriptions/Membership | -\$2.44 | | |
| | | 104802 · Connelly Park Operations 87.84 | -\$448.16 | | |
| | | 104802 · Connelly Park Operations 87.84 | -\$79.09 | | |
| | | 103500 · Small Tools | -\$108.21 | | |
| | | 103500 · Small Tools | -\$19.10 | | |
| | | 106503 · Moses Lake North Dam 87.03 | -\$264.21 | | |
| | | 106503 · Moses Lake North Dam 87.03 | -\$46.63 | | |
| | | 103100 · General Supplies & Materials | -\$130.86 | | |
| | | 103100 · General Supplies & Materials | -\$23.09 | | |
| 19866 | Tetra Tech, Inc. | -split- | | \$9,068.25 | |
| | | 104199 · Professional Services | -\$7,708.01 | | |
| | | 104199 · Professional Services | -\$1,360.24 | | |
| 19867 | Health Care Authority | -split- | | \$10,816.17 | |
| | | | TOTAL : | \$66,439.42 | \$181,864.77 |

MOSES LAKE IRRIGATION AND REHABILITATION DISTRICT

MLIRD RESOLUTION 2026-002

RESOLUTION APPROVING SMALL PURCHASE ROSTER PROCESS

FOR

PURCHASES OF MATERIALS, SUPPLIES, OR EQUIPMENT

NOT EXCEEDING \$50,000.00

WHEREAS, RCW 87.03.437 authorizes irrigation districts to adopt by resolution a policy to use the process provided in RCW 39.04.190 for purchases of materials, supplies, or equipment when the estimated cost does not exceed \$50,000.00 (Fifty Thousand Dollars and no cents);

WHEREAS, the Moses Lake Irrigation and Rehabilitation District (MLIRD) retains all powers and authorities of an RCW Ch. 87.03 irrigation district as provided by RCW 87.84.060 and therefore has the authority granted by RCW 87.03.437;

WHEREAS, the MLIRD Board of Directors has concluded that adopting such a policy would be advantageous to MLIRD and in the best interests of its ratepayers;

WHEREAS, in order to be able to implement small purchases roster processes, the District is required by law to adopt a resolution;

NOW THEREFORE, THE BOARD OF THE MOSES LAKE IRRIGATION AND REHABILITATION DISTRICT BOARD OF DIRECTORS HEREBY RESOLVES AS FOLLOWS:

The following small purchases roster procedures are established for use by the District pursuant to RCW 87.03.437 and 39.04.190.

- 1. Purchases Of Materials, Supplies, Or Equipment Not Exceeding \$50,000.00.** As authorized by RCW 87.03.437, the District hereby adopts a policy to waive formal advertising and sealed bidding procedures for purchases of any materials, supplies, or equipment that are not made in connection with a public works project that are estimated not to exceed fifty thousand dollars (\$50,000.00) exclusive of sales tax for each purchase as set forth below. The District shall make a good faith and reasonable estimate of the value of the cost of the proposed purchase. If the estimated cost was under \$50,000.00 but the actual quotations received exceed \$50,000.00, the District will proceed to follow normal bid procedures for the purchase.

2. **Number of Rosters or Lists.** The District may create a single general small purchase roster (or list), or may create small purchase rosters for different specialties or categories of anticipated materials, supplies or equipment.
3. **Small Purchase Vendor Roster(s).** The small purchase vendor rosters shall include all responsible vendors of materials, supplies, or equipment who have requested to be on the roster(s) and where are properly licensed or registered to do business in this state and local jurisdiction. Responsible vendors shall be added to an appropriate roster or rosters at any time they submit a written request and the necessary records. Vendors shall be removed from the roster at their request or upon discovery by the County that the vendor is no longer in business.
4. **Electronic Rosters.** In addition to paper and/or electronic rosters kept on file in the appropriate department, the District may also use that state wide electronic database developed and maintained jointly by the Daily Journal of Commerce and the Municipal Research and Services Center of Washington.
5. **Publication of Notice.** To Solicit Vendors. At least twice per year, the District shall publish in a newspaper of general circulation within the jurisdiction a notice of the existence of vendor lists and solicit the names of vendors for the lists.
6. **Breaking of Purchases into Units.** The District shall not break any purchase into units for the purpose of avoiding the maximum dollar amount for purchases under this policy.
7. **Procedure; Telephone or Written Quotations.**
 - a. Prior to obtaining quotations, a written description shall be drafted of the specific materials, supplies, or equipment to be purchased, including the number, quantity, quality, and type desired, the proposed delivery date, and other significant terms of purchase.
 - b. The District may accept quotations by telephone, in writing, or by email. When possible, the District shall obtain quotations from at least three vendors for each purchase. The District shall not share any quotation form one vendor with other vendors who submit or consider submitting a quotation for the same purchase.
 - c. If the District is accepting phone quotations for a particular purchase, the District representative shall promptly make a written summary of each offer which shall be made available upon a public records request.
 - d. Immediately after the award, all bid quotations received shall be made open to public inspection, and shall be available to those inquire by phone.
8. **Determining Lowest Responsible Vendor.** The District shall award the contract for the purchase of materials, supplies or equipment to responsible vendor submitting the lowest quotation, provided that, whenever there is a reason to believe that the lowest acceptable bid is not the best price obtainable, all bids may be rejected and the District may call for

new bids. The District may consider all factors, including prior experience with the vendor in determining that the vendor is qualified, but shall require at a minimum that the vendor:

- a. Have a current state unified business identifier number;
 - b. Not be disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065(3); and
 - c. Not have offered any donations of materials, services, gifts or gratuities to MLIRD employees, officers or directors to continue or initiate purchasing relationship.
9. **Award.** The Manager or his designee shall present all telephone quotations/bids and recommendation for award of the contract to the lowest responsible bidder to the Board. However, for purchases under \$50,000.00, the Manager is hereby delegated the authority to award public purchase contracts without prior Board approval, provided that the Board shall ratify the Manager's approval at the next regularly scheduled Board meeting.
10. **Publication.** The District shall post a list of the contracts awarded under that process at least once every two months in compliance with RCW 39.04.200. The list shall contain the name of the contractor or vendor awarded the contract, the amount of the contract, a brief description of the type of work performed or items purchased under the contract, and the date it was awarded. The list shall also state the location where the bid quotations for these contracts are available for public inspection.
11. **Exceptions to Process.** This process need not be followed if an exception stated in RCW 39.04.280 or in RCW 87.03.435(2) or (3) is applicable.
12. **Effective Date.** This Resolution shall be effective immediately upon its adoption.

DULY ADOPTED in a regularly scheduled open public meeting this 10th day of February, 2026.

Richard Teals, President

Kris Dexter, Director

Joe Ketterer, Vice President

Fred Meise, Director

Chuck Perry, Director

Sam Castro, C.P.O.
Secretary of the Board of Directors

